

Sports Committee Maintenance Fund Application Form



Following the recent completion of the Playing Pitch Strategy, Derry City and Strabane District Council's Sports Committee has invested in a new Maintenance Fund that will provide financial assistance towards clubs who own and maintain their facilities and in particular playing pitches.

The aim of the fund is to provide financial assistance to ensure that clubs have the opportunity to maintain their playing surface to the highest level, therefore enabling greater usage on a more regular basis. Any financial assistance must be associated with maintenance of the playing surface or fixed asset that is integral towards the delivery of the sport.

Sports Committee Maintenance Fund

- The fund will cover project specific costs associated with maintaining the existing playing surface.
- The playing pitch/facility must be of competition standard and capable of hosting official matches at all age levels.
- The programme will fund up to 50% of eligible maintenance costs up to a maximum of £2,000.
- Applicants will apply using the form supplied through Sports Development, to whom the form should be returned by 3.00pm on Friday 22nd October.
- Applicants must complete the eligibility checklist and will be required to produce the relevant documentation should the application be successful.
- Applicants will be required to provide proof of ownership or evidence of a lease agreement in excess of 10 years.
- The fund will only cover maintenance costs incurred in relation to the playing surface for the 2021/2022 financial year.
- The fund cannot be used for the purchase of maintenance equipment.
- The funding cannot be used towards paying salary costs.
- Routine maintenance of buildings/clubrooms/spectator accommodation etc. are not eligible costs.

Who can apply?

- Constituted not for profit Sports Clubs that are open, accountable and representative of the geographical area in which it services.
- Sports Clubs must be affiliated to a National Governing Body and activities must be recognised as a Sport as outlined on Sport Northern Ireland's/Irish Sports Councils website.
- All clubs must reside in the Derry City & Strabane District Council area.

How does the fund work?

- Applications must be submitted before 3.00pm on Friday 22nd October.
- Applications will only be accepted by clubs who own their own grounds/facilities or have a long term lease in excess of 10 years.
- Each club can only submit one application per financial year.
- If a club is successful in securing funding, the funding will be paid into the clubs bank account once the appropriate paperwork and evidence of spend is provided.
- This includes:
 - ▶ Invoice
 - ▶ Receipt
 - ▶ Bank Statement
 - ▶ Cheque Stub

NB: Cash payments will not be considered.

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NAME OF CLUB

NAME OF PROJECT

CONTACT NAME

CONTACT NUMBER

CONTACT EMAIL

Eligibility Checklist

Has your project already been completed? YES NO

Are you a Sports Organisation affiliated to a National Governing Body? YES NO

Is your sport/activity recognised as a Sport as outlined by Sport Northern Ireland/Irish Sports Council? YES NO

Does your Organisation have a Committee? YES NO

Is your Organisation a Constituted Group and adhere to the requirements of the governing document? YES NO

Is your Organisation a 'Not for Profit' Organisation? YES NO

Does your Organisation have up to date accounts duly certified by a qualified Accountant from one of the following accounting bodies: A.C.C.A or C.I.M.A or C.I.P.F.A. or I.C.A? YES NO

Or all of the following:

iii. An up to date annual statement of Income and Expenditure certified by the Club's current Chairperson and current Treasurer (or other equivalent Committee members if the posts of Chairperson and Treasurer are not constituted within the Club)? For new Clubs these records must cover a period of at least 6 months. YES NO

ii. An up to date list of creditors or debtors with balances certified by two committee members as outlined in (i) above. Or letter to state there are no creditors and debtors certified by two committee members? Photocopies are NOT acceptable. YES NO

iii. An up to date original Bank Statement? YES NO

Does your Organisation have current Public Liability Insurance which will cover the Project? YES NO

Will your Project involve working with children/young people or vulnerable adults? YES NO

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(Only generate these questions if previous YES box is ticked.)

Does your Club have a Protection of Children and Vulnerable Adults Policy? YES NO

Has your Club completed all necessary Access NI checks? YES NO

Will your Project promote a primarily or political, religious purpose? YES NO

Could your Project be considered the responsibility of another statutory agency? (e.g. statutory youth or education service; health service, etc.) YES NO

Is your Project committed to good relations, equal opportunities and Section 75 Legislation in terms of Policies and the delivery of services? YES NO

Is any part of funding applied for going towards repayments of debts, retrospective grants or capital build expenditure? YES NO

Does your application include funding salaries? YES NO

Is your Organisation currently in receipt of a Service Level Agreement or Support for Sport Grant Aid? YES NO

Is your Project primary objective to raise money for charity? YES NO

Does your club own their own premises or have a lease in excess of 10 years? YES NO

Has your club previously received grant aid support within the current financial year? YES NO

Has your club received a maintenance grant within the current financial year? YES NO

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Clubs can submit a maximum of 1 application to apply for up to a maximum of £2,000 towards costs associated with the maintenance of the playing surface which must be integral towards the delivery of the sport.

Routine maintenance of buildings/clubrooms etc. are not eligible costs.
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Participation Rates

OVERALL NUMBER OF ANTICIPATED PARTICIPANTS USING THE FACILITY IN QUESTION

MALE

FEMALE

DISABILITY

SPECTATORS

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Please outline the yearly maintenance programme that your club undertakes. These costs must be associated with your playing surface.

Why is such a maintenance programme required. Please outline the weekly programme of activities that can take place as a result of the maintenance schedule implemented?

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How will the costs for the proposed Project be broken down?

Your answer should provide a detailed breakdown of exactly where the funding will be used.

EXPENDITURE DETAILS	ITEMISED COSTS (if applicable) (£)	TOTAL COST (£)	AMOUNT REQUIRED FROM DERRY CITY & STRABANE DISTRICT COUNCIL	WHO WILL FUND REMAINDER?
TOTALS:				

If the cost of the Project is more than you have applied for, YES NO have you identified the rest of the funding you need?

If yes to the above please indicate:

AMOUNT SECURED **AMOUNT PENDING**

If offered support in principle, your Organisation will need to provide:

- Constitution
- Child Protection Policy
- Copy of the organisations Public Liability insurance as required
- Coaching qualifications and risk assessments where required
- Any relevant invoices, cheque stubs or bank statements to verify the spend stipulated has actually been incurred.

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CURRENT CHAIRPERSON

DATE	DAY	MONTH	YEAR
<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>

CURRENT SECRETARY OR TREASURER

DATE	DAY	MONTH	YEAR
<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>